

## Agenda: Board Meeting

Welcome Guests

Approval of Minutes

Financial Reports

Approval of Warrant List (November) - \$ 28,211.62

Approval of Warrant List (December) - \$ 8,347.15

Approval of Financial Reports

Director's Report (attached)

Building Committee

Community Relations (attached)

Technology Committee (attached)

Finance Committee

Personnel Committee

By-Laws/Policies

Strategic Planning

Election Committee

Calendar

New Business & Public Comment



## **DIRECTOR'S REPORT**

### **December 16, 2025**

Library Election – The Kingston Library has requested that special district libraries in Ulster County consider holding their election on the same day. This will make it easier to publicize and increase visibility. The library charter gives the library board the ability to select the date of the election. At this point, several other libraries are considering the third Tuesday in September.

#### **Proposed Friends Requests –**

\$1500 – Wonderbooks  
\$1000 – Local History Framed Photos  
\$500 – Chemistry Kits for Homeschoolers  
\$250 - Puppets

#### **Programs Update –**

Beginner Level Yoga – Tuesdays at 2:15pm – Fee of \$6 per class – Sep 2 (4 people), Sep 16 (6 people), Sep 23 (6 people), Sep 30 (8 people), Oct 14 (4 people), Oct 21 (5 people), Oct 28 (6 people), Nov 11 (8 people), Nov 25 (4 people)

LEGO Club – September 29<sup>th</sup> – 2 children

LEGO Club – October 27<sup>th</sup> – 4 children

LEGO Club – November 24 – 7 children

LEGO Club – December 8 – 2 children

Book Discussion – September 15<sup>th</sup> – 2 people

Book Discussion – October – No Meeting

Book Discussion – November 10 – 11 people

Macrame Santa Craft – November 21 – 6 people

Meet the Birds of Ravensbeard – November 22<sup>nd</sup> at WH Firehouse – 60 people

#### **Upcoming Events –**

Knitting Group – Tuesdays at 6pm

Mixed Level Yoga – Dec 2, Dec 9, Dec 23, Dec 30

Senior Soup at West Hurley Firehouse – January 7, February 4, March 4

Christmas Make and Take – November 24<sup>th</sup>

## Technology Committee

What is e-rate? E-rate is a FCC program which is funded through fees collected from telecommunications companies, which are typically passed on to consumers through their monthly phone bills. As a public library, West Hurley can apply for a reimbursement based on the Onteora School District's Free/Reduced Lunch Percentage. (64.5% in 2024). In order to apply, the library must adhere to the Children's Internet Protection Act. This filtering software will cost about \$605. The coverage period begins in July.

We have received three alternatives for Internet Services.

|                  | Service                             |  | Term      |
|------------------|-------------------------------------|--|-----------|
| Spectrum         | 1 Gbps Up/50 Mbps Down<br>Static IP | \$149.99 * 12 = \$1799.88<br>\$9.99 + 12 = \$119.88<br>Total = \$1919.76 | 12 months |
| Archtop<br>Fiber | 1 Gbps Up/1 Gbps Down               | \$199.99 * 12 = \$2399.88  | 36 months |
| Verizon          | 1 Gbps Up/1 Gbps Down               | \$665 * 12 = \$7980  | 36 months |

If we go with E-rate, we can possibly get about \$1100 back. However, we would have to subtract \$600 from that amount. Making the total amount of reimbursement about \$400 if the grant is successful. If the grant is not successful, we might be \$600 in the hole.

## Community Relations Committee (continued on next page)

Elizabeth Unterman and I have been working on an alternative to the rotating artists' display in the main area. Because of the popularity of the local history photo over the front desk, we would like to propose a display of framed local history photographs with identifying captions. (We have a sample of each.)

We can place three frames on either side of the clock over the used book sale area. The photographs used for this display will be from the Early 20<sup>th</sup> Century Hurley, NY collection. We can also fit two framed displays of postcards from the same area over the computer desks. This would be a total of ten frames at \$275 each for \$2750. I currently have private donations to cover most of that amount.



## Historic West Hurley and Reservoir Exhibition Project

Goal: Opening reception at the library winter party.

The final project will display 20 x 24" photographic prints with frames or mounts above the bookshelves in the main space and on the wall by the computers.

Individual historic images (as seen on left) will be printed and displayed above the bookshelves

Postcards will be printed four to a 20x24" sheet and will be displayed on the wall by the computers.

A brief description of the images will also be displayed.

Printing will be on fine art matte paper. This is a lightly textured printmaking paper that has been coated for giclee photographic printing. It is archival (100 years) and considered the standard for exhibition quality. Most importantly, it does not have a shine on the surface which can produce a glare.

### Project Pricing:

#### **PRINTING**

Artcraft in Kingston NY - \$65 per print / \$85 mounted to board

MPix online printing service - \$68.99 per print (but always have coupons)

#### **FRAMING**

Artcraft – simple metal frame with anti-reflective glass estimate is \$230

Michaels - \$100-200

## Transactions

| Posting Date | Transaction Date | Description   | Reference Number        | Amount              |
|--------------|------------------|---|-------------------------|---------------------|
| 11/21        | 11/21            | RWD MORE REWARDS ON 11/6                                | 32599909990000000125595 | - 2.50              |
| 11/24        | 11/22            | PAYMENT - THANK YOU                                     | 32715300000000517293497 | - 1,464.01          |
|              |                  | <b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b> |                         | <b>- \$1,466.51</b> |

### KEENE, KARA

Account Number: 1284

| Payments and Other Credits |       |   |                         |                   |
|----------------------------|-------|---|-------------------------|-------------------|
| 11/11                      | 11/10 | AMAZON MKTPLACE PMTS Amzn.com/bill WA                   | 74692165314104427520432 | - 11.89           |
| 11/11                      | 11/10 | AMAZON MKTPLACE PMTS Amzn.com/bill WA                   | 74692165314104427546296 | - 5.99            |
| 11/21                      | 11/20 | AMAZON MKTPLACE PMTS Amzn.com/bill WA                   | 74692165324103589302454 | - 24.99           |
| 11/28                      | 11/27 | ABT.COM 888-228-5800 IL                                 | 74692165331100150088224 | - 19.20           |
| 12/03                      | 12/02 | ABT.COM 888-228-5800 IL                                 | 74692165336104989691278 | - 239.98          |
|                            |       | <b>TOTAL PAYMENTS AND OTHER CREDITS FOR THIS PERIOD</b> |                         | <b>- \$302.05</b> |

| Purchases and Other Charges |       |  |                         |                   |
|-----------------------------|-------|--|-------------------------|-------------------|
| 11/05                       | 11/04 | AMAZON MKTPL*NK4FS1W31 Amzn.com/bill WA                  | 24692165308101931833577 | 6.99              |
| 11/07                       | 11/06 | STAPLES INC 00209908 staples.com MA                      | 24164075310105441284227 | 53.99             |
| 11/07                       | 11/07 | AMAZON MKTPL*BT4RA61Q0 Amzn.com/bill WA                  | 24692165311101037703687 | 12.59             |
| 11/10                       | 11/07 | AMAZON MKTPL*NK2VD0WN2 Amzn.com/bill WA                  | 24692165311101554156079 | 57.90             |
| 11/10                       | 11/07 | AMAZON MKTPL*NK7XC2YK2 Amzn.com/bill WA                  | 24692165311101689966145 | 24.99             |
| 11/10                       | 11/09 | IONOS Inc. 8774612631 PA                                 | 24906415313242891895554 | 9.00              |
| 11/13                       | 11/12 | Dollar Tree, Inc. 877-530-8733 VA                        | 24445005317600200306196 | 102.00            |
| 11/14                       | 11/13 | 21CM NY NEWSPAPERS CIRC WWW.DIGITALFI NY                 | 24493985318166799093168 | 91.55             |
| 11/17                       | 11/15 | TEMU.COM 130-248-0611 MA                                 | 24027615319742527855602 | 30.93             |
| 11/17                       | 11/16 | Adobe Inc 800-8336687 CA                                 | 24793385320000524838066 | 779.88            |
| 11/19                       | 11/18 | ABT.COM 888-228-5800 IL                                  | 24692165322101419957924 | 259.18            |
| 11/19                       | 11/19 | AMAZON MKTPL*B02P413N0 Amzn.com/bill WA                  | 24692165323102058650746 | 7.99              |
| 11/20                       | 11/19 | DOLLAR GENERAL 14739 KINGSTON NY                         | 24445005324600203693559 | 3.24              |
| 11/24                       | 11/22 | Mailchimp 678-9990141 GA                                 | 24793385326000405864078 | 45.90             |
| 11/24                       | 11/22 | LAKE SHORE LEARNING MATER 310-537-8600 CA                | 24493985326169256458361 | 527.22            |
| 11/25                       | 11/24 | SAMSCLUB #6201 845-382-1320 NY                           | 24455015328141010806557 | 46.31             |
| 11/26                       | 11/25 | SAMS CLUB #6201 KINGSTON NY                              | 24445005330400290036768 | 85.23             |
| 11/28                       | 11/26 | AMAZON MKTPL*B21YY6XR0 Amzn.com/bill WA                  | 24692165330109037139148 | 18.99             |
| 12/01                       | 11/29 | AMAZON MKTPL*B274P39Q0 Amzn.com/bill WA                  | 24692165333101518657752 | 29.89             |
| 12/01                       | 11/30 | AMAZON MKTPL*BB63P2G21 Amzn.com/bill WA                  | 24692165334103019930299 | 199.96            |
| 12/02                       | 12/01 | RINGCENTRAL INC. 888-898-4591 CA                         | 24692165335104490812484 | 73.14             |
| 12/04                       | 12/03 | Staples Inc staples.com MA                               | 24164075337105441497547 | 199.96            |
|                             |       | <b>TOTAL PURCHASES AND OTHER CHARGES FOR THIS PERIOD</b> |                         | <b>\$2,666.83</b> |

## Finance Charge Calculation

Your Annual Percentage Rate (APR) is the annual interest rate on your account.

|           | Annual Percentage Rate | Balance Subject to Interest Rate | Finance Charges by Transaction Type |
|-----------|------------------------|----------------------------------|-------------------------------------|
| PURCHASES | 9.99%                  | \$0.00                           | \$0.00                              |
| CASH      | 22.99% V               | \$0.00                           | \$0.00                              |

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

Warrant List -  
December

|                       |         |
|-----------------------|---------|
|                       | 131.79  |
| American Printing     | 105.16  |
| Brodart               | 232.51  |
| Canon Financial       | 717.37  |
| Central Hudson        | 43.3    |
| Culligan              | 400     |
| Green Janitor         | 43.86   |
| HOP Energy            | 90      |
| Kathryn Cary-Ackerman | 2556.23 |
| MidWest Tape Trionfo  | 1313.41 |
| Solutions Verizon     | 40.68   |
| Verizon               | 41.7    |
| VISA                  | 2362.28 |
| WT Cox                | 268.86  |

2:37 PM  
11/16/25

West Hurley Public Library  
A/P Aging Summary  
November

|                                  | Current  | 1 - 30    | 31 - 60 | 61 - 90 | > 90 | TOTAL     |
|----------------------------------|----------|-----------|---------|---------|------|-----------|
| Canon Financial Service, Inc     | 0.00     | 109.00    | 0.00    | 0.00    | 0.00 | 109.00    |
| Central Hudson                   | 0.00     | 491.24    | 466.44  | 0.00    | 0.00 | 957.68    |
| Kathryn Carey-Ackerman           | 0.00     | 180.00    | 0.00    | 0.00    | 0.00 | 180.00    |
| Lorelei Cleroux                  | 0.00     | 140.00    | 0.00    | 0.00    | 0.00 | 140.00    |
| MG Lawn Care, LLC                | 0.00     | 281.25    | 0.00    | 0.00    | 0.00 | 281.25    |
| Mid-Hudson Library System        | 0.00     | 1,793.65  | 0.00    | 0.00    | 0.00 | 1,793.65  |
| Northeast_Millerton Library      | 0.00     | 8.44      | 0.00    | 0.00    | 0.00 | 8.44      |
| NYSLRS                           | 0.00     | 15,072.00 | 0.00    | 0.00    | 0.00 | 15,072.00 |
| Paraco Gas Corporation           | 74.75    | 0.00      | 0.00    | 0.00    | 0.00 | 74.75     |
| Spectrum                         | 159.98   | 0.00      | 0.00    | 0.00    | 0.00 | 159.98    |
| The Green Janitor, Inc           | 0.00     | 500.00    | 0.00    | 0.00    | 0.00 | 500.00    |
| Trionfo Solutions, LLC           | 0.00     | 1,144.15  | 89.13   | 0.00    | 0.00 | 1,233.28  |
| Utica National Insurance Comp... | 5,952.26 | 0.00      | 0.00    | 0.00    | 0.00 | 5,952.26  |
| Verizon                          | 0.00     | 43.62     | 0.00    | 0.00    | 0.00 | 43.62     |
| Verizon Wireless                 | 0.00     | 41.70     | 0.00    | 0.00    | 0.00 | 41.70     |
| VISA                             | 0.00     | 1,464.01  | 0.00    | 0.00    | 0.00 | 1,464.01  |
| TOTAL                            | 6,186.99 | 21,269.06 | 555.57  | 0.00    | 0.00 | 28,011.62 |

Big A.H. Construction, LLC - \$200

New Total: 28,211.62